

**Sturm Memorial Library
Board of Trustees Meeting
October 11, 2022**

The meeting was called to order at 5:30 pm by President Alice Brown.

Roll Call- members present: Alice Brown, Jeremy Bennett, John Mann, Jessica Rosenow, Dr. Melanie Oppor, Coleen Phelan, Library Director Ellen Connor, and Karen Hoffmann arriving at 5:46 pm.

Visitors- none

Approval of Agenda- Motion by Dr.Oppor/ Bennett to approve the agenda. Motion carried.

Audience to Visitors- none

Approval of September 2022 minutes - Motion by Dr.Oppor/ Rosenow to approve the September trustee minutes. Motion carried.

Monthly Budget Report- Reviewed and discussed possibly being under budget in salaries.

Committee Reports-

1. Report of Building Committee
 - a. The Deb Hoffmann Memorial Garden benches and table has been installed. Discussed concrete rise just in front of the corner bench as a possible trip hazard and what could be done. Perhaps painting and planting in front of the lip to guide patrons away from it, perhaps shaving the curb or building it up to form more of a ramp. Need to anchor the benches and table to the concrete yet. Will plan for a late spring or summer for the dedication.
 - b. Will look into planting around the bike racks in spring.
 - c. Discussed the roof repair and the rotting deck boards.

2. Finance & Personnel
 - a. Director Connor will be attending the budget meeting October 17th.

- b. SCLS reports reviewed.
- c. Alice will compile the evaluations and the personnel committee will meet November 4, 2022 at 4:30pm

3. Policy Committee

- a. The policy committee will meet October 20, 2022 at 3:45pm.

Communications- Thank you card from WAPL director. \$1,000 donation from the B&D Foundation.

Unfinished Business-

- 1. WiLS Strategic Planning committee almost set.
- 2. Continue to look into x2 hotspots, one for each laptop, would be working through Premiere who are then working through US Cellular.

New Business-

- 1. Discussed digitizing the microfilm
- 2. Will be looking at replacing the circulation computer and Mrs. Trantow's computer next year.

Approval of Bills- Motion made by Bennett/ Hoffmann to approve the General Bills of \$1,824.97, Capital Expenditures of \$2,110.00, and the Donations Account Expenditures of \$2,115.47. Motion carried.

Next Meeting- November 8, 2022 @ 5:30PM

Adjournment- Motion by Bennett/ Dr. Oppor to adjourn at 7:15 pm. Motion carried

Respectfully submitted:
Coleen Phelan, secretary

