

**Sturm Memorial Library
Board of Trustees Meeting
December 13, 2022**

The meeting was called to order at 5:33 pm by President Alice Brown.

Roll Call- Members present: Alice Brown, Jeremy Bennett, John Mann, Jessica Rosenow, Dr. Melanie Oppor, Coleen Phelan, Library Director Ellen Connor, and Karen Hoffmann attending virtually.

Approval of Agenda- Motion by Dr. Oppor/ Bennett to approve the agenda. Motion carried.

Audience to Visitors- no visitors. Bob Czechowicz will reschedule for January.

Approval of November 2022 minutes - Motion by Dr. Oppor/ Hoffmann to approve the November trustee minutes. Motion carried.

Monthly Budget Report- Reviewed.

Library Directors Report- Discussed highlights, Chair Yoga has been especially well received.

Committee Reports-

1. Report of Building Committee
 - a. Nothing to report.

2. Finance & Personnel
 - a. A 3% raise and an additional holiday has been included in the 2023 Budget.
 - b. SCLS reports were reviewed.

3. Policy Committee

Communications- We received \$2,000 from Faye Wilson Realty LLC. We also received the donation of a springform pan.

Unfinished Business-

Discussed the Strategic Plan Updates, specifically surveys.

New Business-

1. Motion made by Bennett/ Rosenow for the approval of two new computers with monitors as presented. Motion carried.
2. Board Per Diems were distributed.
3. Motion made by Dr. Oppor/ Hoffmann to approve the purchase of four new chairs from Office Outfitters for 359.99 each. Motion carried.

Approval of Bills- Motion made by Dr. Oppor/ Rosenow to approve the General Bills of \$4,091.85, and the Donations Account Expenditures of \$3,902.59. Motion carried.

Next Meeting- January 10, 2023 @ 5:30PM

Adjournment- Motion by Bennett/ Dr. Oppor to adjourn at 6:45 pm. Motion carried

Respectfully submitted:
Coleen Phelan, secretary